

AGENDA
REGULAR TOWN BOARD MEETING
MORRISON TOWN HALL
110 STONE STREET
TUESDAY, JANUARY 4, 2022
6:00 P.M.

1. CALL TO ORDER
2. ROLL CALL
3. AMENDMENTS TO THE AGENDA
4. PUBLIC TO ADDRESS THE BOARD
5. PRESENTATIONS AND HEARINGS
 - a. Colorado Bird Club Rezoning - An application filed by Sean Forey, for approval of a zone change from R-1 Low Density Residential to CT District, Commercial Transitional with PUD-C Planned Commercial district overlay for property located at 401 Mount Vernon Street, Morrison Colorado, 80465. **This hearing will be opened and continued without any staff, public or applicant comment to February 1, 2022.**
6. GENERAL BUSINESS
 - a. Intergovernmental Agreement for Law Enforcement Services
 - b. Resolution 2021-01- Identifying Locations for Posting
 - c. Resolution 2021-02- Designating the Town Clerk
7. DEPARTMENTAL REPORTS
 - a. Museum
 - b. Town Manager
 - c. Town Attorney
8. CONSENT AGENDA
 - a. Minutes- December 21, 2021
 - b. Payroll
 - c. Vouchers
9. BOARD COMMENTS
10. ADJOURNMENT

Reasonable accommodation will be provided upon requests for persons with disabilities. If you require any special accommodation in order to attend a Town Board of Trustees meeting, please call the Town Clerk at 303-697-8749. Next Board of Trustees meeting, Tuesday January 18, 2022, at 6:00 P.M.



TOWN OF MORRISON

321 HIGHWAY 8 ● MORRISON, CO 80465 ● PHONE: (303) 697-8749
FAX: (303) 697-8752

STAFF REPORT

To: Morrison Board of Trustees

Date: January 4, 2022

Prepared by: Carrie McCool, Town Planner

Applicant: Ben Thurston
Baseline Engineering
112 North Rubey Drive, Suite 210
Golden, CO 80403

Property Owner: Sean Forey
401 Mount Vernon Street
Morrison, CO 80465

Subject: Colorado Bird Club - Rezoning from R-1 Low Density Residential to CT District, Commercial Transitional with PUD-C Planned Commercial District Overlay

REQUEST:

The applicant, Ben Thurston of Baseline Engineering, on behalf of Sean Forey, is requesting approval of a zone change from R-1 Low Density Residential to CT District, Commercial Transitional with PUD-C Planned Commercial district overlay for property located at 401 Mount Vernon Street.

The applicant is requesting the Town Board of Trustees continue the public hearing to February 1, 2022.

BACKGROUND:

The proposed rezoning request was publicly noticed in accordance with the public notification requirements outlined in the *Town of Morrison Municipal Code*. The applicant is requesting a continuance to prepare revised submittal documents. The current application materials are posted on the town's website and can be viewed by

clicking this [LINK](#). Staff anticipates receiving revised application materials that will be routed for review by the appropriate town departments and/or external review agencies.

RECOMMENDED ACTION:

A motion to **continue** the rezoning public hearing to February 1, 2022.

ATTACHMENT:

- Applicant Request for Continuance (via Text)



Carrie McCool <carrie@mccooldevelopment.com>

Colorado Bird Club

SEAN FOREY <seanforey@me.com>
To: Carrie McCool <carrie@mccooldevelopment.com>
Cc: Kara Winters <kara@morrisonco.us>

Thu, Dec 30, 2021 at 7:02 AM

Ms McCool,

Please reschedule the hearing for Colorado Bird club from January 4, 2022 to February 1, 2022. If you have any questions contact Sean Forey at 303-324-8848.

Thank you

Sean Forey

Sent from my iPad

TOWN OF MORRISON
BOARD OF TRUSTEES, REGULAR MEETING
JANUARY 4, 2022
BOARD ACTION FORM

SUBJECT: Agreement for Law Enforcement. Letter is exactly the same as the Letter Approved by the Board on November 16, 2021 with the exception of Section 11.13 Compliance with Law.

PROCEDURE: Approve Agreement

TOWN ATTORNEY REVIEW: Yes No

TOWN MANAGER: Yes No

MOTION: Motion to approve the Intergovernmental Agreement for Law Enforcement Services with Jefferson County.

INTERGOVERNMENTAL AGREEMENT FOR LAW ENFORCEMENT SERVICES

This Agreement dated for reference purposes only November 4, 2021, is made between JEFFERSON COUNTY SHERIFF, a body politic and corporate (“JCSO”), and TOWN OF MORRISON, COLORADO a body politic and corporate (“Morrison”).

RECITALS

- A. The parties executed a letter agreement, dated August 3, 2021, for the provision of law enforcement services by JCSO within the Town of Morrison (“Letter Agreement”).
- B. The parties agreed in the Letter Agreement to draft and execute a more formal agreement with the same terms as the Letter Agreement.
- C. Per the terms of the Letter Agreement, upon full execution of this Agreement, the Letter Agreement shall terminate and be superseded by this Agreement.
- D. Pursuant to Article XIV, § 18(2)(a), Colorado Constitution and §§ 29-1-203 and 30-11-410, C.R.S., and JCSO and Morrison have the authority to enter into intergovernmental agreements.

AGREEMENT

NOW, THEREFORE, for and in consideration of the mutual covenants and promises set forth herein, the parties agree as follows:

1. **AUTHORIZED REPRESENTATIVES**. Each party’s representative designated below shall have the authority to bind said party to that party’s obligations as provided for herein. JCSO designates Scott Pocsik, Patrol Division Chief, as its authorized representative under this Agreement. Morrison designates Kara Winters, Town Manager, as its authorized representative under this Agreement.
2. **DESCRIPTION OF SERVICES**.
 - 2.1. JCSO shall provide law enforcement services within the corporate limits of the Town of Morrison, including but not limited to routine patrol, traffic enforcement, response and investigation of criminal incidents, and evidence collection and storage, except as provided herein (the “Services”).
 - 2.2. The Services will be provided 24 hours per day, seven days per week.
 - 2.3. JCSO employees are, at all times, bound by JCSO policies, rules, regulations, and standards of conduct while performing the Services. Further, JCSO employees are ultimately responsible to supervision by the JCSO, which shall take precedence over any request of Morrison or provision of this Agreement.
 - 2.4. JCSO will provide and prioritize these Services in relation to its other law enforcement responsibilities throughout unincorporated Jefferson County at its sole discretion.
 - 2.5. The parties agree that the Town will continue to provide any services not identified in this Agreement as a responsibility of JCSO including:
 - 2.5.1. Traffic control issues related to special events, including those occurring at the Red Rocks Amphitheater and Bandimere Speedway.
 - 2.5.2. Contracted services including but not limited to dispatch, animal control, victim services, and towing.

- 2.6. JCSO will not be responsible for enforcement of municipal ordinances of the Town or traffic violations within the Town boundaries. JCSO may, but is not required to, enforce state law traffic violations occurring within Town boundaries; provided, however, JCSO will enforce state law traffic violations resulting in traffic accidents.
3. **RECORDS**. During and after termination of this Agreement, the Town shall have continuous access to the Sheriff's records for all information pertaining to any entry made by the Sheriff on behalf of the Town under this Agreement, which access shall be granted at no charge and for legitimate Town law enforcement purposes.
4. **INFORMATIONAL OBLIGATIONS**. Each Party hereto will meet its obligations as set forth in C.R.S. 29-1-205, as amended, to include information about this Agreement in a filing with the Division of Local Government; however, failure to do so shall in no way affect the validity of this Agreement or the remedies available to the Parties hereunder.
5. **FINANCIAL MATTERS**.
- 5.1. Morrison agrees to pay to JCSO \$24,000 monthly for the Services provided under this Agreement.
- 5.2. The continuation of this Agreement beyond the initial fiscal year is contingent upon funds for that purpose being appropriated, budgeted, or otherwise made available by the governing body of each party. Any party shall have the right to withdraw its participation from this Agreement with 30 days written notice to the other parties in the event that its governing body does not appropriate, budget, or otherwise make funds available for the purpose of fulfilling its obligations under the Agreement for any subsequent fiscal year.
6. **CONFIDENTIALITY**. The parties, for themselves, their agents, employees and representatives, agree that they will not divulge any confidential or proprietary information they receive from the other party or otherwise have access to, except as may be required by law.
7. **LIABILITY AND IMMUNITY**.
- 7.1. The JCSO does not, by reason of this Agreement, assume any duty or responsibility to the Town of Morrison or any other person except as required by statute or specified in this Agreement.
- 7.2. Each party will be responsible for its own negligent or intentional acts or omissions and for those of its employees, officers, agents and volunteers.
- 7.3. The parties agree that in the event any claim or suit is brought against either or both parties by any third party as a result of the operation of this Agreement, both parties will cooperate with each other, and with the insuring entities of both parties, in defending such claim or suit.
- 7.4. The parties hereto intend that nothing herein shall be deemed or construed as a waiver by either party of any rights, immunities, limitations, or protections afforded to them under the Colorado Governmental Immunity Act (§ 24-10-101, C.R.S., et seq.) as now or hereafter amended or otherwise available at law or equity.

8. **TERM AND TERMINATION.**

8.1. The term of this Agreement shall commence on the date the Agreement is executed by all parties and continue until terminated in accordance with this Agreement.

8.2. Any party may terminate this Agreement with or without cause upon 30 days' prior written notice to the other parties. Morrison will be responsible for making a prorated payment for any partial month of Services provided prior to termination.

9. **AMENDMENT.** This Agreement contains the entire agreement of the parties relating to the subject matter hereof and, except as provided, this Agreement may not be modified or amended except by written agreement of the parties.

10. **NOTICES.**

10.1. "Key Notices" under this Agreement are notices regarding contract default, contractual dispute, or termination of the Agreement. Key Notices shall be given in writing and shall be deemed received if given by: (a) confirmed electronic transmission (as defined below) when transmitted, if transmitted on a business day and during normal business hours of the recipient, and otherwise on the next business day following transmission; (b) certified mail, return receipt requested, postage prepaid, three business days after being deposited in the United States mail; or (c) overnight carrier service or personal delivery, when received. For Key Notices, the parties will follow up any electronic transmission with a hard copy of the communication by the means described above. All other communications or notices between the parties that are not Key Notices may be done via electronic transmission. Notice shall be given to the parties at the following addresses:

JCSO:
Jefferson County Sheriff's Office
Attn: Patrol Division Chief
200 Jefferson County Pkwy.
Golden, CO 80401
Tele: 303-271-5682
Fax: 202-271-5357
Email: spocsik@co.jefferson.co.us

With a copy to:
Jefferson County Attorney
100 Jefferson County Pkwy.
Golden, CO 80419-5500
Tele: 303-271-8900
Email: CAOContracts@jeffco.us

TOWN OF MORRISON:
Kara Winters, Town Manager
321 Highway 8
Morrison, CO 80465
Tele: 303-697-8749
Fax: 303-697-8752
Email: kara@morrisonco.us

All Key Notices shall include a reference to the Agreement including the parties' names and the date of the Contract.

10.2 **Electronic Transmissions.** The parties agree that: (a) any notice or communication transmitted by electronic transmission, as defined below, shall be treated in all manner and respects as an original written document; (b) any such notice or communication shall be considered to have the same binding and legal effect as an original document; and (c) at the request of any party,

any such notice or communication shall be re-delivered or re-executed, as appropriate, by the party in its original form. The parties further agree that they shall not raise the transmission of a notice or communication, except for Key Notices, by electronic transmission as a defense in any proceeding or action in which the validity of such notice or communication is at issue and hereby forever waive such defense. For purposes of this Agreement, the term “electronic transmission” means any form of communication not directly involving the physical transmission of paper, that creates a record that may be retained, retrieved and reviewed by a recipient thereof, and that may be directly reproduced in paper form by such a recipient through an automated process, but specifically excluding facsimile transmissions and texts.

11. MISCELLANEOUS.

- 11.1. Independent Entities. The parties enter into this Agreement as separate, independent governmental entities and shall maintain such status throughout. Each party’s employees shall remain at all times employees of their respective agencies, and each party shall remain responsible for compensation, benefits, and insurance for their respective employees.
- 11.2. Officials Not to Benefit. No elected or employed member of either party shall be paid or receive, directly or indirectly, any share or part of this Agreement or any benefit that may arise therefrom.
- 11.3. Conflict of Interest. No party shall knowingly perform any act that would conflict in any manner with said party’s obligations hereunder. Each party certifies that it is not engaged in any current project or business transaction, directly or indirectly, nor has it any interest, direct or indirect, with any person or business that might result in a conflict of interest in the performance of its obligations hereunder.
- 11.4. Severability. Any provision of this Agreement which is prohibited or found to be unenforceable by a court of competent jurisdiction will be ineffective only to the extent of such prohibition or unenforceability without invalidating the remaining provisions hereof.
- 11.5. Governing Law. This Agreement shall be governed by the laws of the State of Colorado.
- 11.6. Venue. Venue for all disputes arising under this agreement shall be in the District Court of and for the County of Jefferson, State of Colorado.
- 11.7. Binding Effect. This Agreement shall inure to the benefit of, and be binding upon, the parties, their respective legal representative, successors, heirs, and assigns, provided that nothing in this paragraph shall be construed to permit the assignment of this Agreement except as otherwise expressly authorized herein.
- 11.8. Survival. Notwithstanding anything to the contrary, the parties understand and agree that all terms and conditions of this Agreement that require continued performance or compliance beyond the termination or expiration of this Agreement shall survive such termination or expiration and shall be enforceable against a party if such party fails to perform or comply with such term or condition.
- 11.9. Waiver. This Agreement or any of its provisions may not be waived except in writing by a party’s authorized representative. The failure of a party to enforce any right arising under this

Agreement on one or more occasions will not operate as a waiver of that or any other right on that or any other occasion.

- 11.10. No Third-Party Beneficiaries. It is expressly understood and agreed that enforcement of the terms and conditions of this Agreement and all right of action relating to such enforcement shall be strictly reserved to the parties and nothing contained in this Agreement shall give or allow any such claim or right of action by any other third party. It is the express intention of parties that any person other than parties receiving services or benefits under this Agreement shall be deemed to be an incidental beneficiary only.
- 11.11. Execution by Counterparts; Electronic Signatures. This Agreement may be executed in two or more counterparts, each of which shall be deemed an original, but all of which shall constitute one and the same instrument. The parties approve the use of electronic signatures for execution of this Agreement. All documents must be properly notarized, if applicable. All use of electronic signatures shall be governed by the Uniform Electronic Transactions Act, C.R.S. §§24-71.3-101 to -121.
- 11.12. Proper Execution. Each party represents that all procedures necessary to authorize such party's execution of this Agreement have been performed and that the person signing for such party has been authorized to do so.
- 11.13. Compliance with the Law. The parties agree that in performing services under this Agreement, JCSO shall maintain continuous compliance with applicable local, federal and state laws. In addition, the parties acknowledge and agree that it is Morrison's intention to pay, in whole or in part, for the services of JSCO herein agreed via the use of American Rescue Plan Act (ARPA) funds. To the extent such funds are used for this purpose, both Morrison and JCSO agree to comply with applicable federal laws and regulations pertaining thereto.

[The remainder of this page intentionally left blank.]

IN WITNESS WHEREOF, the parties have executed this Agreement.

TOWN OF MORRISON,
STATE OF COLORADO

By: _____
Sean Forey, Mayor

Date: _____

JEFFERSON COUNTY SHERIFF
STATE OF COLORADO

By: _____
Jeff Shrader, Sheriff

Date: _____

APPROVED AS TO FORM:

Kurtis D. Behn
Assistant County Attorney

TOWN OF MORRISON
BOARD OF TRUSTEES, REGULAR MEETING
JANUARY 4, 2022
BOARD ACTION FORM

SUBJECT: Resolution 2022-01- Identifying locations for Posting Official Notices of The Town

PROCEDURE: Approve Resolution

TOWN ATTORNEY REVIEW: Yes No

TOWN MANAGER: Yes No

MOTION: Motion to adopt Resolution 2022-01 A Resolution Identifying locations for Posting Official Notices of the Town.

**TOWN OF MORRISON
BOARD OF TRUSTEES**

RESOLUTION NO. 2022-01

**A RESOLUTION IDENTIFYING LOCATIONS FOR
POSTING OFFICIAL NOTICES OF THE TOWN**

WHEREAS, Section 24-6-102 C.R.S. and Section 3.14 of the Morrison Home Rule Charter require that the Town annually identify locations for posting official notices, notices of meetings of Town Boards and Commissions and other matters requiring posting or publication.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF MORRISON, COLORADO THAT:

Section 1. Legal Posting Places. The following places are designated as places where official notices and publications of the Town required to be posted or published shall be posted:

A. Enclosed case reserved for Town of Morrison use inside U.S. Post Office at 151 Summer Street, Morrison, Colorado, and contemporaneous posting on the Town's official website: www.town.morrison.co.us.

Section 2. Legal Publication. Whenever publication in a legal newspaper is required by ordinance of the Town or other law, the Town shall utilize the Canyon Courier, or such other legal newspaper as shall be selected from time to time by the Town Clerk.

Section 3. Effective Date. This Resolution is effective as of January 1, 2022.

INTRODUCED, READ, PASSED and ADOPTED this 4th day of January, 2022, by a vote of ___ ayes and ___ nays.

TOWN OF MORRISON

ATTEST:

Sean Forey, Mayor

Ariana Neverdahl, Town Clerk

TOWN OF MORRISON
BOARD OF TRUSTEES, REGULAR MEETING
JANUARY 4, 2022
BOARD ACTION FORM

SUBJECT: Resolution 2022-02- Designating Town Clerk as Election Official and Authorizing Election Official to appoint Election Judge.

PROCEDURE: Approve Resolution

TOWN ATTORNEY REVIEW: Yes No

TOWN MANAGER: Yes No

MOTION: Motion to adopt Resolution 2022-02 A Resolution Designating the Town Clerk as the Election Official and Authorizing the Election Official to appoint Election Judges.

**TOWN OF MORRISON
BOARD OF TRUSTEES**

RESOLUTION NO. 2022-02

**A RESOLUTION DESIGNATING THE TOWN CLERK AS THE ELECTION
OFFICIAL AND AUTHORIZING THE ELECTION OFFICIAL TO APPOINT
ELECTION JUDGES**

WHEREAS, the Board of Trustees desires to appoint the Town Clerk as the Election Official for the Town of Morrison; and

WHEREAS, Section 31-10-401 C.R.S. provides that the Board of Trustees may delegate to the Town Clerk the authority and responsibility to appoint judges for the election.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES
OF THE TOWN OF MORRISON, COLORADO:**

Section 1. The Town Clerk is hereby appointed as the Election Official for the Town of Morrison.

Section 2. The Town Clerk in her capacity as Election Official for the Town of Morrison is hereby authorized to appoint election judges and take all other steps necessary for Town of Morrison municipal elections.

INTRODUCED, READ, PASSED and ADOPTED this 4th day of January, 2022, by a vote of _____ ayes and ___ nays.

TOWN OF MORRISON

ATTEST:

Sean Forey, Mayor

Ariana Neverdahl, Town Clerk

To: Mayor and Board of Trustees

From: Matthew T. Mossbrucker, Director, MNHM

Subject: Monthly Report – October/November 2021

Date: December 27, 2021

At A Glance: As of November 30, we generated \$24,200 for the first two months of the fourth quarter, (\$14,500 [Oct.] / \$9,700 [Nov.]), breaking previous records of earned revenue. This puts MNHM at \$194,700 in gross revenue at the end of November. The museum is on track to generate just over \$200,000 in gross revenue from tickets, sales, and program fees combined making 2021 a record year.

This record setting year has been made possible thanks to online ticket sales, an increase in ticket prices, a massive surge in gift shop sales, collaborative ticketing with Dinosaur Ridge, and a dedicated crew of staff and volunteers maintaining high-quality and steady service during challenging times.

I would like to thank our museum coordinator Doug Hartshorn, collections coordinator Sharon Bax, paleontology interpreter Sarah Miller, and temporary paleontology interpreter Max Todd for their leadership, dedication, and flexibility during this past year. We are indebted to our steadfast volunteers Fritz Gottron, Lucas Todd, Matthew Campbell, Donna Miller, Walt Garnett, Jill Hutchison, Rayla Heafner, Arlo Johnson, Matt Clark, Ray Niyogi, Michelle Howell, and many others contributed to our success.

Museum staff are work on exhibits, programs, collections, and an online MNHM Foundation fundraiser.

Daily Operations: All is well. Daily tours are offered in seven hourly blocks to consolidate resources, but the reality of foot traffic has forced the staff to adapt to ensure all visitors are offered a personalized tour.

Masking requirements reflect the JCPHD has reinstated a masking policy that affects operations from October 9. Public feedback is neutral. Staff and volunteers have returned to masking as a vaccinated staffer experienced a breakthrough infection of Covid-19 in August.

Public Reaction –Visitor reviews are consistently positive. All guests are offered small personalized tours, and the vast majority participate. Personal anecdotes of staff and volunteers all support an experience that is well-received. Reviews on Google are overwhelmingly positive.

MNHM Gift Shop – The gift shop reports \$58,027 in gross sales by the end of November. Our previous record was \$40,351 – an astounding 43.8% increase. Our annual goal is \$40,000. We continue to have difficulty acquiring new inventory from regular suppliers due to supply and

demand issues, according to the vendors. Vendors are also raising prices. New suppliers have been utilized, but the shipments are small and irregular.

Collaboration: The joint ticket with Dinosaur Ridge has been successfully implemented. Over \$6000 in revenue, after the split, has been earned. We still anticipate a check from Dinosaur Ridge by the end of the month.

Dinosaur Ridge staff collaborated with staff to advocate for the preservation of the dinosaur bones along the hogback. Working together, we initiated a cultural change that will reduce damage of the irreplaceable resources. MNHM staff will be collaborating with JCOS to advise on future efforts.

Joint trainings, a MNHM exhibit, potential joint membership program, joint marketing ventures are all being discussed or planned with Dinosaur Ridge.

The novel alliance with Lamb Spring Archaeological Preserve is slowly progressing. Molding and casting of their mammoth skull will likely take place in the fall of 2022.

2021 Dinosaur Dig Fundraiser: We raised about \$17,000 net to offset MNHM operational expenses with these programs. We received an invoice from our partner institution recently for \$5,700.

Planning for the 2022 season is nearly complete, as we are evaluating participant surveys, negotiating the schedule, and refining the program. The rollout is on hold due to the spread of the Delta and Omicron variants of the not-so-novel-anymore coronavirus and the impact they will have on travel and group planning. We would like to generate a net \$20,000 for the upcoming season. Please note this program is a “mission supporting” fundraiser that is self-sustaining and generates revenue.

Marketing: Social media is the primary means of marketing at this point in time. Return visits and referrals from past visitors remain a strong source of visitation. Paid forms of marketing are still suspended on our social media platforms. Our brochure stock is dated, and will be replaced in early 2022. The surge in visitors suggest the current efforts are working.

SCFD Grant: We were awarded a GOS grant for \$50,746.45 to offset operational expenses in 2022. \$32,699.42 was awarded for 2021. A final grant report for funding used this year, along with an application for 2023 funding will be completed and submitted during the first quarter of 2022.

Staffing: Staffing is adequate at this time between paid staffers and volunteers.

The new protocol for recruitment is tabled until 2022 and a new schedule for weekly meetings and skills clinics has been postponed due to staff illnesses with breakthrough cases of Covid-19.

Exhibits & Lab: Individual casts of the sloth finished and ready for mounting. Volunteers and staff are working together to finish and mount the cast skeletons as a group project. Along with

other cast and original fossils, already in collections, these acquisitions will serve as marketable enhancements for our Ice Age Colorado exhibit opening in late spring 2022.

The Rocky Mountain Dinosaur Resource Center in Woodland Park has loaned a skeleton of a horse-sized carnivorous dinosaur for temporary display.

Collections: Work in collections is slowly progressing. We are 90% through the checklist related to certifying the museum's overall collections management, progress is plateaued until the fall due to the annual summer schedule. This STEPS program certificate will allow MNHM to curate new fossils collected on public land and recertify the museum as a repository. The expenses are being underwritten by the museum foundation.

Work in collections is steadily progressing in specimen conservation, organization, and housing. All specimens are entered into the temporary inventory database of nearly 5000 specimens.

MNHM Foundation Fundraisers

The second online-based fundraiser was postponed due to illness, and is going on right now. Matching funds have been provided by LaFarge-Holcim (Aggregate Industries) in the amount of \$7,500 to raise money for exhibit enhancements. So far, over \$3,500 has been raised.

The Museum Foundation has been raising money to help to enhance the quality of the exhibits to allow for enhanced programming and marketing opportunities to attract visitors to the museum and community.

MEMORANDUM

Date: 1/4/2022
To: Mayor and Board of Trustees
From: Kara Winters
Subject: Town Manager Report - 2021

Below is a list of completed projects and projects in process as we close out 2021 and move on to 2022.

Projects Completed in 2021

2020 Audit completed
2021 CIRSA property audit and loss control audit
Successful Special Events: Ciderfest & Denver Century Ride
Accessory Dwelling Unit Code adoption
Strain Gulch Reservoir water rights analysis and review
Adoption of the Jefferson County Hazard Mitigation Plan update
Parking Management Program Implementation and addition of parking spots at the Public Works shops
Hired new Town Clerk, Ariana Neverdahl
Hired new Streets & Grounds employee, Dan Lamont
Hired new Utility employees, Jacob Pollema & Ryan McCahil
Police Officer wage increases
Jefferson County Sheriff's Office Intergovernmental Agreement for police services
Purchase of message board
Subdivision Regulations code update
Mt. Falcon parking expansion
Sold 143 water taps to Mount Carbon Metro District
Faville Variance
Retail Marijuana Ordinance adopted

Projects in Progress

Comprehensive Plan update including the Northwest Area
Red Rocks Amphitheatre wastewater operating and maintenance Intergovernmental Agreement and updated traffic control agreement

Denver Mountain Parks Intergovernmental Agreement
Water Treatment Plant expansion
Mount Carbon Metro District raw water infrastructure obligation agreement
Mount Carbon Metro District Integrated Intergovernmental Agreement
Municipal Building Property/Building planning
Aggregate Planned Unit Development compliance review
Wastewater Treatment Plant dewatering project
Safer Main Street downtown improvement project
Monitoring Bear Creek Allocation Project
Highway 8 Trail from Canyon Vista Drive to Red Rocks Vista Drive
Police Chief Search
Retail Marijuana ballot questions
105 Canon Street redevelopment
The Cow – HVAC screening
300 Bear Creek Avenue – HVAC screening
905 Bear Creek Avenue (wedding chapel) – special use application
Spring Street Bridge repair/replacement
Wastewater service to Cardel and CDN
Downtown noise study
Xcel lighting on C470

TOWN OF MORRISON
BOARD OF TRUSTEES, REGULAR MEETING
JANUARY 4, 2022
BOARD ACTION FORM

SUBJECT: Approval of Consent Agenda.

PROCEDURE: Approve the minutes, payroll and vouchers.

RECOMMENDATION: Approve the Consent Agenda.

TOWN ATTORNEY REVIEW: [] YES [X] NO

TOWN MANAGER REVIEW: [X] YES [] NO

MOTION: Motion to approve the Consent Agenda for January 4, 2022.

**TOWN OF MORRISON BOARD OF TRUSTEES
MORRISON TOWN HALL, 110 STONE STREET
REGULAR MEETING OF THE BOARD OF TRUSTEES
TUESDAY, DECEMBER 21, 2021
6:00 P.M**

Call to Order. Mayor Forey called the regular Town Board Meeting to order at 6:00 P.M.

Roll Call. Mayor Sean Forey, Mayor Pro Tem Debora Jerome, Trustees Katie Gill, David Wirtz, and Matt Schweich were present. Trustees Paul Sutton and Ryan Burris were absent. A quorum was established.

Staff Present. Kara Winters (Town Manager), and Ariana Neverdahl (Town Clerk)

Amendments to the Agenda. None.

Presentations and Hearings. None.

General Business

Jefferson Center for Mental Health. Town Manager Winters reviewed the letter from Jefferson Center with the Board asking for a donation. The consensus of the Board was to donate \$150.00 to the Jefferson Center for Mental Health.

Departmental Reports.

Parking. Trustee Schweich asked if the Parking Program is being enforced through winter. Town Manger Winters informed the Board yes the program will be enforced through winter.

Accounting. No oral report.

Town Planner. No. oral report.

Town Manager. No oral report.

Town Attorney. No oral report.

Consent Agenda.

A motion was made by Trustee Schweich to approve the Consent Agenda for December 21, 2021. The motion was seconded by Trustee Jerome. All members present voted aye. The motion carried.

Board Comments.

- Trustee Wirtz mentioned the Towns website on Wikipedia page has been edited and the Town may want to revise the edit.
- Mayor Forey asked when Nomination Packets will be available for pick up. Town Clerk Neverdahl informed the Board Nomination Packets will be available on January 3rd and need to be returned by January 24th.
- Mayor Forey thanked the Town Board and Town Staff for all of their hard work this year.

Adjournment. Mayor Forey adjourned the regular Town Board Meeting at 6:18 pm.

TOWN OF MORRISON

Sean Forey, Mayor

ATTEST:

Ariana Neverdahl, Town Clerk

Date	Payee	Employee Number	Reference Number	Check Number	M	Gross	Expense	*	FICA	FWT	SWT	Deduct	Net	D	Info	F/T
12/10/2021																
PC																
Total PC:		4507	17	17		33,612.11	.00		2,573.15-	3,669.00-	1,371.00-	1,695.49-	24,303.47-		48.25	

PC Hours/Units/Types Summary

PC	Title	Hours	Units	Net Type	Amount	D	Info Type	Amount
1-00	Regular Pay	896.05	.00	Direct Deposit Net	24,303.47-	D	Informational	.00
3-00	Vacation Pay	79.50	.00	Net	.00		Info Tips Reported	.00
4-01	Sick Leave Pay	42.70	.00				Fringe Benefit	48.25
4-03	Public Health Emergency	1.00	.00					
7-01	Holiday Pay	16.00	.00					
7-02	Holiday - Floating	8.00	.00					
Grand Totals:		1,043.25	.00		24,303.47-			48.25

Total 12/10/2021:		4507	17	17	33,612.11	.00	2,573.15-	3,669.00-	1,371.00-	1,695.49-	24,303.47-	48.25
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12/10/2021 Hours/Units/Types Summary

PC	Title	Hours	Units	Net Type	Amount	D	Info Type	Amount
1-00	Regular Pay	896.05	.00	Direct Deposit Net	24,303.47-	D	Informational	.00
3-00	Vacation Pay	79.50	.00	Net	.00		Info Tips Reported	.00
4-01	Sick Leave Pay	42.70	.00				Fringe Benefit	48.25
4-03	Public Health Emergency	1.00	.00					
7-01	Holiday Pay	16.00	.00					
7-02	Holiday - Floating	8.00	.00					

M=Manual Check D=Direct Deposit Net *Includes EIC T=Tips Reported F=Fringe Benefits

PC	Title	Hours	Units	Net Type	Amount	D	Info Type	Amount
Grand Totals:		1,043.25	.00		24,303.47-			48.25
Grand Totals		4507	17	17	33,612.11	.00	2,573.15- 3,669.00- 1,371.00- 1,695.49-	24,303.47- 48.25

Grand Totals Hours/Units/Types Summary

PC	Title	Hours	Units	Net Type	Amount	D	Info Type	Amount
1-00	Regular Pay	896.05	.00	Direct Deposit Net	24,303.47-	D	Informational	.00
3-00	Vacation Pay	79.50	.00	Net	.00		Info Tips Reported	.00
4-01	Sick Leave Pay	42.70	.00				Fringe Benefit	48.25
4-03	Public Health Emergency	1.00	.00					
7-01	Holiday Pay	16.00	.00					
7-02	Holiday - Floating	8.00	.00					
Grand Totals:		1,043.25	.00		24,303.47-			48.25

Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Vendor/Vendor Number =

1065,1139,185,43,43,50,288,1283,1235,571,1010,978,1063,1172,104,116,1375,1378,461,694,822,207,713,1291,216,1377,1244,1063,209

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Voided
43							
43	Cirsa	212021	PC Claim - Fence	12/13/2021	1,000.00	1,000.00	
43	Cirsa	W21716	WC Claim	12/13/2021	212.51	212.51	
	Total 43:				1,212.51	1,212.51	
50							
50	Cobrahelp	247601	Monthly COBRA	12/15/2021	108.50	108.50	
	Total 50:				108.50	108.50	
104							
104	Hach Company Inc	12784340	Utility Supplies	12/09/2021	858.25	858.25	
	Total 104:				858.25	858.25	
116							
116	Integral Recoveries	45045	Collections	12/15/2021	1,085.00	1,085.00	
	Total 116:				1,085.00	1,085.00	
185							
185	CENTURYLINK	111921	3036974857295B DSL Line water	11/19/2021	65.00	65.00	
185	CENTURYLINK	112221	K3036973001	11/22/2021	134.48	134.48	
185	CENTURYLINK	120421	3036978112866B Fire Alarms &	12/04/2021	140.14	140.14	
185	CENTURYLINK	120421	3036970681617B Town DSL line	12/04/2021	66.91	66.91	
185	CENTURYLINK	120421	3036970681617B Town DSL line	12/04/2021	66.91	66.91	
185	CENTURYLINK	120421	3036975319287B Sewer treatmen	12/04/2021	153.41	153.41	
185	CENTURYLINK	120421	3036976101239B Water treatmen	12/04/2021	81.70	81.70	
	Total 185:				708.55	708.55	
207							
207	Soda Lakes Reservoir & Mineral	121021	2021 Irrigation Water	12/01/2021	350.00	350.00	
	Total 207:				350.00	350.00	
209							
209	Sterling Codifiers Inc	13271	Web Hosting	12/13/2021	500.00	500.00	
	Total 209:				500.00	500.00	
216							
216	The Cow	121821	Gift Voucher	12/18/2021	50.00	50.00	
	Total 216:				50.00	50.00	
286							
286	Colorado Analytical Lab	211123118	Testing	12/03/2021	153.00	153.00	
286	Colorado Analytical Lab	211208069	Chemicals	12/16/2021	153.00	153.00	
286	Colorado Analytical Lab	211209068	Testing	12/10/2021	23.00	23.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Voided
Total 286:					329.00	329.00	
461							
461	Jefferson County Sheriff's Office	104304	Parts and Labor	11/23/2021	87.40	87.40	
461	Jefferson County Sheriff's Office	104384		12/02/2021	24,000.00	24,000.00	
461	Jefferson County Sheriff's Office	14458	Fuel	12/14/2021	127.97	127.97	
461	Jefferson County Sheriff's Office	14458	Fleet Fuel	12/14/2021	127.97	127.97	
Total 461:					24,343.34	24,343.34	
571							
571	Fastsigns of Lakewood	89291	Signs	12/16/2021	222.24	222.24	
Total 571:					222.24	222.24	
694							
694	Mountain Alarm	2616533	Alarm & Monitoring	12/01/2021	171.60	171.60	
694	Mountain Alarm	2616533	Returned Check Charge	12/01/2021	30.00	30.00	
694	Mountain Alarm	276644	Alarm & Monitoring	11/22/2021	42.00	42.00	
Total 694:					243.60	243.60	
713							
713	Sprague Pest Solutions	4670765	MPD Pest Control	12/05/2021	65.00	65.00	
Total 713:					65.00	65.00	
822							
822	Safari Ltd	S11006154	Museum gift shop inventory	12/04/2021	408.32	408.32	
Total 822:					408.32	408.32	
978							
978	Glenrock Paleon Museum	12112020	2021 Dino Dig	12/11/2021	5,700.56	5,700.56	
Total 978:					5,700.56	5,700.56	
1010							
1010	George Kochenour	121421	Employee Reimbursment	12/14/2021	25.00	25.00	
Total 1010:					25.00	25.00	
1063							
1063	Goliath Tech LLC	409808	Windows Server 2022	12/15/2021	449.00	449.00	
1063	Goliath Tech LLC	409813	Computer	12/17/2021	1,199.00	1,199.00	
1063	Goliath Tech LLC	409818	Computer	12/17/2021	4,759.00	4,759.00	
Total 1063:					6,407.00	6,407.00	
1065							
1065	Blue360 Media	IN2110088580	Colorado Peace Officer's Handbo	11/29/2021	74.75	74.75	
Total 1065:					74.75	74.75	
1139							
1139	AWR	62221	Void and Reissue Ck 81366 - Win	08/22/2021	35.00	35.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Voided
Total 1139:					35.00	35.00	
1172							
1172	Granite Telecommunications	120121	Fax Services	12/01/2021	44.22	44.22	
1172	Granite Telecommunications	120121	Fax Services	12/01/2021	44.22	44.22	
1172	Granite Telecommunications	120121	Fax Services	12/01/2021	44.22	44.22	
Total 1172:					132.66	132.66	
1235							
1235	Devera Reps Company	2099	MNHM gift shop - ceramic orname	12/10/2021	299.50	299.50	
Total 1235:					299.50	299.50	
1244							
1244	IntelliChoice, Inc.	1231281	Annual License and Support RMS	12/21/2021	5,860.42	5,860.42	
Total 1244:					5,860.42	5,860.42	
1283							
1283	Cyrus Espahanian	121621	Legal Services Reimbursement	12/16/2021	891.25	891.25	
Total 1283:					891.25	891.25	
1291							
1291	SymbolArts, LLC	0416326-IN	Badges	12/02/2021	260.00	260.00	
Total 1291:					260.00	260.00	
1375							
1375	Jacob Pollema	121421	Employee Reimbursement	12/14/2021	150.00	150.00	
Total 1375:					150.00	150.00	
1377							
1377	Triebold Paleontology	20211213	T-Rex Skull	12/13/2021	168.00	168.00	
Total 1377:					168.00	168.00	
1378							
1378	Jefferson Center	12072021	Donation	12/07/2021	150.00	150.00	
Total 1378:					150.00	150.00	
Grand Totals:					50,838.45	50,838.45	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Voided
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Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

City Treasurer: _____

Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Vendor Vendor Number =

1065,1139,185,43,43,50,286,1283,1235,571,1010,978,1063,1172,104,116,1375,1378,461,694,822,207,713,1291,216,1377,1244,1063,209
