

**TOWN OF MORRISON BOARD OF TRUSTEES  
MORRISON TOWN HALL, 110 STONE STREET  
REGULAR MEETING OF THE BOARD OF TRUSTEES  
TUESDAY, FEBRUARY 7, 2023  
6:00 P.M**

**Call to Order.** Mayor Wolfe called the Regular Town Board Meeting to order at 6:00 P.M.

**Roll Call.** Mayor Chris Wolfe, Trustees Katie Gill, Sean Forey, John Leonard, Paul Sutton, David Wirtz and Adam Way were present. A quorum was established.

**Staff Present.** Kara Winters (Town Manager) Joe Rivera (Town Attorney), Carrie McCool (Town Planner), Bill Vinelli (Police Chief), Ariana Neverdahl (Town Clerk) and Courtney Christensen (Deputy Town Clerk)

**Amendments to the Agenda.** None.

**Public to Address the Board. Kathy Dichter, 109 Spring Street.** Dichter thanked Gary Briggs and Lynette Kirkham for the service to the Town of Morrison.

**Debora Jerome, 222 Spring Street.** Jerome addressed the Board and stated she appreciated the revised Project Scope for the Safer Main Street project. Jerome stated she did not think the project was worth what the Town will pay for it. Jerome voiced her gratitude to Gary Briggs and Lynette Kirkham.

**Presentations and Hearings.**

**Mountain Liquor LLC dba Morrison Liquor- Transfer Application.**

Mayor Wolfe opened the public hearing at 6:08 PM.

Trustee Forey recused himself from the vote.

Mayor Wolfe informed the Board they were now sitting as the Local Licensing Authority and to review the transfer of Malt, Vinous and Spirituous Liquor License from Morrison Liquor to Mountain Liquor, LLC.

**Staff Report.** Town Clerk Neverdahl referenced the Staff findings that were included in the Board Packet and asked if the Local License Authority had any questions.

Mayor Wolfe swore the applicant, Chris Scott.

**Applicant Report. Chris Scott, 505 Bear Creek Avenue.** Scott addressed the Local Licensing Authority and stated he was excited to be apart of the Morrison community. Scott stated he has seven years of experience working in liquor, four as a general manager. Scott informed the Local Licensing Authority that he will purchase an ID tracker for peak concert season to ensure all liquor is sold legally. Scott informed the Local Licensing Authority that he does not have any liquor related violations. Scott stated the hours of operations for Morrison Liquors will remain the same under the new management.

**Public Comment. Kathy Dichter, 109 Spring Street.** Dichter voiced her support for the Transfer of Ownership Liquor License.

**Lynette Kirkham, 211 Village Drive.** Kirkham voiced her support for the Liquor transfer and stated Chris Scott would be a good fit for the Town.

**Thomas Jhrika, Boulder Colorado.** Jhrika stated Scott worked for him for seven years and was a great employee. Jhrika stated Scott would be a great choice for the Town.

**Mike Krieger, 7803 S Eudora Circle.** Krieger stated he worked with Gary Briggs and Lynette Kirkham on selling the business to Scott. Scott was professional, gracious and is well suited to run Morrison Liquors.

**Brittany Boles, 315 Spring Street.** Boles thanked Gary Briggs and Lynette Kirkham and voiced her support for the Transfer of Ownership Liquor License.

Mayor Wolfe closed the public hearing at 6:23 PM.

**Board Discussion.**

**Trustee Leonard welcomed Chris Scott to the neighborhood.**

**A motion was made by Trustee Way to approve the Transfer of Ownership Liquor License for Morrison Liquors to Mountain Liquors, LLC contingent upon state approval of the license, based on the staff report and the findings in the staff report. The motion was seconded by Trustee Gill. All members present voted aye. The motion carried.**

**Resolution 2023-03- Morrison Liquor.**

Mayor Wolfe thanked Gary Briggs and Lynette Kirkham for their years of service and contributions to the Town.

Trustee Gill thanked Gary Briggs and Lynette Kirkham for their years of service to the Town.

**Gary Briggs, 211 Village Drive.** Briggs voiced his appreciation and gratitude to the Town of Morrison.

**A motion was made by Trustee Gill to adopt Resolution 2023-03, A Resolution of the Town of Morrison, Colorado honoring longtime local business owners Gary Briggs and Lynette Kirkham for their outstanding contributions to the Town of Morrison. The motion was seconded by Trustee Way. All members present voted aye. The motion carried.**

**CDOT Safer Main Street Proposal from Toole Design.** Town Planner McCool reviewed the changes that were made to Safer Main Street Grant based on the Board and community feedback that was received at the November 1, 2022 Board Meeting. Town Planner McCool stated Town Engineer Berrett prepared an opinion of probable cost for the reduced project scope. Town Planner McCool informed the Board Town Staff has worked with Toole Design to revise their project scope to align with the Opinion of Probable Cost provided by Town Engineer Berrett. Toole Design has provided the Town with a revised project scope with a proposed design phase fee of \$90,556.55. Town Planner McCool stated Town Staff is requesting approval from the Town Board of the revised Scope and cost for the Safer Main Street Grant.

Trustee Leonard asked about the proposed LED sign included in the project. Town Planner McCool stated there will be opportunity to discuss the project at community input meetings.

**Jamee Chambers, 207 Bear Creek Avenue.** Chambers addressed the Board and stated she appreciated the reduced project scope and looks forward to the opportunity for the community to voice their opinion on the details of the project.

Trustee Gill voiced concern over the cost of the project. Town Manager Winters stated the total design and project is included in the Opinion of Probable Cost. Trustee Leonard asked if the total project amount could increase. Town Manager Winters stated the overall project price could potentially increase.

Trustee Sutton voiced his concern on the planning fee costs. Trustee Sutton also stated he would like to consider an esthetically pleasing LED sign and voiced his support for removing the traffic light at South Park Avenue.

Trustee Gill asked if the project was referenced by the four blue circles on the concept plan. Town Manager Winters informed the Board the project will be discussed in greater detail during the public outreach process.

Trustee Forey stated he was glad to see the project reflect the initial plan for the Safer Main Street Grant.

**A motion was made by Trustee Way to authorize the Town Attorney to draft a contract with Toole Design and the Town Manager to execute the contract in the amount of \$90,556.55. The motion was seconded by Trustee Leonard. All members present voted aye. The motion carried.**

#### **General Business.**

**BRIC grant Status.** Town Manager Winters informed the Board the Town received approval of the BRIC Grant in January of 2022. The Town sent out solicitations twice and received no proposals. Town Manager Winters stated the State has approved the Town to sole source the project. Town Manager Winters stated Town Staff has presented three companies to the Board for their review and approval. Town Manager Winters stated the three companies have worked with Jefferson County on their Mitigation plan. Town Manager Winters stated the scope from the grant will help the Town plan and prioritize for major hazards.

Trustee Gill asked what percentage the Town will pay for the Grant. Town Manager Winters informed the Board the Town will pay 25% of the fees and the State will pay 75%.

**A motion was made by Trustee Wirtz to authorize the Town Manager to engage the following engineering firms to sole source the BRIC Grant Project and bring proposals back to the Board for approval: Wood, Bohannon Huston, Wright Water. The motion was seconded by Trustee Gill. All members present voted aye. The motion carried.**

#### **Resolution 2023-04- Hybrid Meeting Policy.**

**A motion was made by Trustee Sutton to adopt Resolution 2023-04, A Resolution of the Board of Trustees of the Town of Morrison, Colorado adopting an electronic participation policy. The motion was seconded by Trustee Gill. All members present voted aye. The motion carried.**

**Flock Safety Contract Approval.** Town Manager Winters stated the Board approved the Automated License Plate Readers (ALPR'S) in the 2023 Budget, Town Staff is asking for Board Approval on executing the contract between the Town and Flock safety.

Trustee Sutton asked if the ALPR'S can read illegally blacked out license plates. Chief Vinelli stated the

ALPR will read the back window when a license plate is illegally covered. Mayor Wolfe asked if the contract was for one or two years. Town Attorney Rivera informed the Board the contract was revised to a one-year contract with easy rollover to another year contract due to Tabor laws.

Trustee Leonard stated he would still like to see the police department patrol the Town as a priority.. Chief Vinelli stated the police department will continue to patrol the Town as a priority.

Trustee Sutton asked if the ALPR'S can read for expired registration and drivers with no insurance. Chief Vinelli stated the ALPR's do not read for expired registration and drivers with no insurance.

Trustee Gill asked about the price of the camera, if the fee was one time or annually. Chief Vinelli stated there is an annual for of \$2,500.00 per camera.

**A motion was made by Trustee Way to authorize the Town Manager to sign the agreement with Flock Safety for the Installation of the four Automated License Plate Readers (ALPR'S). The motion was seconded by Trustee Wirtz. All members present voted aye. The motion carried**

#### **Departmental Reports.**

**Museum.** No oral report.

**Parking.** Trustee Gill stated she noticed that patrons are still visiting the Town with the paid parking program.

Trustee Leonard asked Town Manager Winters the total parking revenue for 2022. Town Manager Winters stated the final number will be included in the 2022 Audit.

**Police Department.** Trustee Leonard asked what the difference between a municipal ticket and county ticket it. Town Manager Winters stated criminal tickets are written into Jefferson County. Municipal tickets are written based on local ordinances.

Trustee Gill stated she appreciated the citation report.

Mayor Wolfe asked for more monitoring along Highway 8 where the crosswalk is located to improve pedestrian safety.

**Public Works.** Trustee Sutton asked how many taps were on line at Red Rocks Ranch. Town Manager Winters stated there are 132 taps online in the Red Rocks Ranch Development. Town Manager Winter stated she will ask Public Works Director Fouts to include the number of taps in the Red Rocks Ranch Development on his future reports.

Trustee Leonard asked about the tree limb service provided by the Town. Town Manager Winters stated she does not know the current policy for tree limbs but residents can request them to be picked up by calling the Town Offices.

**Town Planner.** No oral report.

**Town Manager.** No oral report.

**Town Attorney.** Town Attorney Rivera provided the Board with an update on LivWell's

marijuana license application.

Trustee Gill asked about a former employee being charged for felony theft. Town Manager Winters stated Arapahoe County has been conducting the investigation. The Town can make a claim to their insurance once they have the final amount that was stolen. Town Attorney Rivera stated he has reached out the District Attorney's office regarding restitution for the Town.

#### **Consent Agenda.**

Trustee Gill asked about the CIRSA charge for equipment breakdown on the voucher report. Town Manager Winters stated the CIRSA payments was for the Town's annual Workman's Compensation and Property Casualty payment.

**A motion was made by Trustee Way to approve the Consent Agenda for February 7, 2023. The motion was seconded by Trustee Gill. All members present voted aye. The motion carried.**

#### **Board Comments.**

- Trustee Way asked if the Town could assist a resident during the next snow storm. CDOT has plowed all of the snow onto his driveway. Town Manager Winters stated Streets and Grounds can help the resident during the next snow storm.
- Trustee Way asked if the Town was ever notified about a rodent problem due to the sewer work done at the intersection of Stone and Market Street. Town Manager Winters stated there is no rodent problem to her knowledge.
- Trustee Way asked about the construction happening along Highway 74. Town Manager Winters stated that the staging area for the new water treatment plant, the construction is temporary.
- Trustee Gill thanked Town Clerk Neverdahl for her work on putting the Board packets together.
- Trustee Leonard voiced his gratitude for Trustee Gill and all her works she does for fellow Board members and the Town.
- Trustee Wirtz mentioned a black building located near Morrison Park and asked staff to look into what it may be.
- Trustee Sutton voiced his gratitude for Trustee Gill.
- Trustee Sutton thanks Town Attorney Rivera for his memo on the 316 Bear Creek Avenue HVAC screening Trial.

#### **Executive Session.**

**Trustee Way moved to go into executive session for a conference under Charter Section 3.4 and Section 24-6-402(4)(b) and (f), C.R.S. with the Town Attorney, Town Manager, and appropriate staff to receive legal advice and instruct negotiators concerning Mt. Carbon – 7<sup>th</sup> Amendment and**

**raw water obligations. The motion was seconded by Trustee Leonard; motion approved unanimously.**

**Adjournment.** Mayor Wolfe adjourned the regular Town Board Meeting at 9:22 P.M.



TOWN OF MORRISON

Chris Wolfe, Mayor

ATTEST:

Ariana Neverdahl, Town Clerk