

**TOWN OF MORRISON
PLANNING COMMISSION
REGULAR MEETING OF THE PLANNING COMMISSION
TUESDAY, MAY 9, 2023
6:00 P.M.**

Call to Order. Chairperson Jamee Chambers called the Planning Commission Meeting to order at 6:00 P.M.

Roll Call. Chairperson Jamee Chambers, Commissioners Stacy Feehery, Petra Bute, Maja Stefansdottir, Alternate Commissioner Ambria Shorb were present. Alternate Commissioner Shari Raymond was absent. A quorum was established.

Staff Present. Kara Winters (Town Manager) Carrie McCool (Town Planner) and Ariana Neverdahl (Town Clerk).

Amendments to the Agenda. None.

Public to Address the Planning Commission. None.

Presentations and Hearings. None.

General Business.

Comprehensive Plan Update. Town Planner McCool asked the Planning Commission for feedback on the draft goals, policies and action items for the Resiliency and Sustainability Element of the Comprehensive Plan. Town Planner McCool said that the Resiliency and Suitability draft include goals from the Board of Trustees on resiliency and sustainability. Once the Commission reviews this chapter staff will draft an introduction for review.

Commissioner Anderson asked about the annual five-year Capital Investment Plan in Action RS 1.1. Town Manager Winters stated this is a requirement set by State Statue.

Commissioner Stefansdottir asked about the ADA requirements in Action RS 1.2 Town Planner McCool informed the Commission this action item is for all Town owned property and buildings.

Commissioner Stefansdottir asked if Action RS 2.1 is related to a special tax district. Town Planner McCool stated the action item is for future developers.

Commissioner Anderson asked about Action RS 4.3. Town Planner McCool stated this action item is to update the Town's Subdivision Regulations to require any future developers to bring and dedicate water rights to the Town. Town Manager Winters stated this action could apply to developments over a certain number of acres or for a certain number of houses. The Commission would make a recommendation to the Board. Town Planner McCool stated revising the Subdivision Regulations will be determined at a later date.

Chairperson Chambers stated the Planning Commission can discuss water conservation for the Town Code as a part of RS Goal 3.

Commissioner Stefansdottir stated she would not support the Town banning the use of gas in residential housing. Town Manager Winters stated she does not see that change happening in the near future.

Alternate Commissioner Shorb suggested adding an action item under Policy RS 7 to require all residents to use bear proof trash cans. Town Manager Winters stated the Town can look at placing bear proof trash cans in the park and downtown area.

Chairperson Chambers suggested adding an action item to encourage wildlife sensitive waste containers for Town owned waste receptacles. Town Planner McCool stated this is included in the Policy RS 10 under Action 10.3. Town Planner McCool stated she will add evaluate existing refuse regulations to the Action 10.3.

Commissioner Anderson asked how the Town will measure the actions taken in the Comprehensive Plan as a whole. Town Manager Winters stated some action items are easier to measure and are currently done on a monthly basis. Town Planner McCool stated after the Comprehensive Plan is adopted the Town can do an implementation plan. The implementation plan can prioritize and delegate team leads to each action item.

Commissioner Anderson suggested the members of the Planning Commission can each select an Action Item to help monitor and complete.

Commissioner Feehery suggested splitting Action 13.2 into two action items.

Commissioner Feehery stated it would be beneficial if the Town had an additional speed radar sign. Town Manager Winters stated the Town applied for a grant for an additional radar speed sign which was not approved.

Commissioner Anderson asked about the East Planning Area in Action RS 13.4. Town Planner McCool stated the current Comprehensive Plan breaks the planning areas into three distinct planning areas the south, central and east. Each of these areas has specific planning needs. The east planning area was approved last year in 2022.

Commissioner Bute asked how you monitor Action RS 14.4. Town Planner McCool suggested adding an educational piece to this action item to help inform the public on what they can do to prevent wildland fires.

Commissioner Feehery suggested adding “help prevent” before efficiently respond to Policy RS 14.

Comprehensive Plan Due Date 2023. Town Planner McCool stated there are two more elements for the Commission to review. Once completed there will be a final read through of the Comprehensive Plan before it is set for final draft. Town manager Winters stated the Comprehensive Plan is about six months out from Board Action.

Dark Sky Certification Process. Commissioner Anderson stated the Dark Sky Certification is about a three-to-five-year process. Commissioner Anderson asked if the Commission would like to form a committee to complete the process. One of the items that is needed are letters of support from the Community. Commissioner Anderson stated she would also need support in communication with the Red Rocks Elementary School. Commissioner Anderson stated it would also be helpful to have a liaison reach out to local establishments for their involvement and to promote the Dark Sky Certification.

Town Manager Winters suggested Commissioner Anderson present a very summarized presentation to the Planning Commission at future meeting to further educate them on the certification and process.

Commissioner Anderson stated Chairperson Chambers offered her house as a demo to illustrate smart lighting and asked if other Commissioners would be willing to do the same.

Alternate Commissioner Shorb asked if the Town could pay for required lighting improvements. Commissioner Anderson stated the Town can apply for grants to help replace light bulbs in Town.

Commissioner Anderson stated she will plan on presenting to the Commission at the July Planning Commission Meeting.

Planning Committees Definition of Successful Community Engagement. Commissioner Anderson asked how the Commission measures community engagement and asked for ideas of successful engagement.

Commissioner Anderson suggested the Town could measure community engagement by monitoring the amount of clicks the Hogback Newsletter receives per month.

Alternate Commissioner Shorb suggested emailing the Hogback Newsletter out to the residents to help improve community engagement.

Town of Morrison Water Commitments and Availability.

Commissioner Stefansdottir asked how many total water taps the Town has. Town Manager Winters stated the Town has a total of 2055 EQR's.

Bandimere. Town Manager Winters stated the Town was approached by Bandimere, it is currently be discussed with the Board in Executive Session. Town Manager Winters stated she will provide the Commission with an update as soon as she can.

Commissioner Feehery asked if the Commission would have any involvement if Bandimere is sold or annexed into the Town. Town Manager Winters stated the Planning Commission will review any annexation or zoning application and make a recommendation to the Board. The Commission also reviews and approves site development plans.

Town Manager Winters stated the Town has not received a formal application from Bandimere. If the Town does receive an application, she will let the Planning Commission know.

Town Utilities Underground. Commissioner Feehery asked if the Town has heard of any grant opportunities for moving Xcel utilities underground. Town Manager Winters stated this is a priority for the Town and she is keeping an eye out for grants and funding opportunities.

Town Roads (Red Rocks Vista Lane and Drive). Commissioner Feehery asked if road repair for Red Rocks Vista Lane and Drive were included in the Mt. Carbon contract. Town Manager Winters stated it was not included in the contract.

Commissioner Anderson voiced concern over the construction workers not properly disposing of their trash and food. Town Manager Winters stated she will reach out the project manager.

Approval of Minutes.

A motion was made by Commissioner Anderson to approve the April 25, 2023 Planning Commission Minutes. The motion was seconded by Commissioner Stefansdottir. All members present voted aye. The motion carried.

Staff Reports.

Town Planner. No oral report.

Town Manager. No oral report.


Adjournment. Chairperson Chambers adjourned the meeting at 7:36pm.

TOWN OF MORRISON



ATTEST:


Ariana Neverdahl, Town Clerk


Jamee Chambers, Chairperson