

**TOWN OF MORRISON BOARD OF TRUSTEES
MORRISON TOWN HALL, 110 STONE STREET
WORK SESSION 5:00-6:00
SPECIAL MEETING OF THE BOARD OF TRUSTEES
WEDNESDAY, JULY 5, 2023
6:00 P.M**

Board Work Session was held from 5:00-6:00 to review the CML Conference.

Call to Order. Mayor Wolfe called the Special Town Board Meeting to order at 6:01 P.M.

Roll Call. Mayor Chris Wolfe, Trustees Katie Gill, Sean Forey, John Leonard, David Wirtz and Adam Way were present. Trustee Paul Sutton was absent. A quorum was established.

Staff Present. Joe Rivera (Town Attorney), Kara Winters (Town Manager), Chief Vinelli (Chief of Police), Ariana Neverdahl (Town Clerk) and Courtney Christensen (Deputy Town Clerk).

Amendments to the Agenda. A motion was made by Trustee Gill to add Efficient Meetings and Bob's Rules of Order to the Agenda under General Business item 6.e. The motion was seconded by Trustee Way. All members present voted aye. The motion carried.

Public to Address the Board. None.

Presentations and Hearings. None.

General Business.

Jefferson County 2023 Coordinated Election. Town Manager Winters asked the Board if they had any items or ballot questions for the 2023 Coordinated Election with Jefferson County.

The consensus of the Board was the Town had no items or ballot questions for the 2023 Coordinated Election.

Employee Deductible Payment/Windshield Repair. Town Manager Winters stated that Town Employee vehicles were damaged due to the hail storm. Town Staff is requesting to pay for either their windshield repair or deductible.

Trustee Leonard asked how much was the largest deductible amount was. Town Manager Winters stated the largest deductible was \$2,000.00.

Trustee Wirtz asked if the payment was for the employees' windshield or deductible. Town Manager Winters stated it was for either their deductible or windshield repair.

A motion was made by Trustee Gill to approve the payment of employee's deductibles or windshield repair in the amount of \$4,376.00. The motion was seconded by Trustee Way.

Trustee Gill suggested it would be more equitable to pay each employee a flat rate of up to \$500.00 to be used towards their deductible or windshield repair.

Trustee Forey asked how many employee deductibles are over \$500.00. Town Manager Winters stated one employee has a deductible greater than \$500.00.

Trustee Leonard voiced his support for paying employees the same amount.

A motion was made by Trustee Leonard to pay the employees deductibles or windshield repair not to exceed \$500.00. The motion was seconded by Trustee Forey. All members present voted aye. The motion carried.



Morrison Raw Water Meter. Town Manager Winters informed the Board that the Raw Water Metering Overflow Structure was originally designed to be connected to the existing Water Treatment Facility. Town Staff is requesting IMEG to provide additional electrical and SCADA engineering services so that the Raw Water Meter Overflow Structure will be connected to the new Water Treatment Facility.

A motion was made by Trustee Forey to approve the \$3,000.00 Engineering Electrical Fee to IMEG. The motion was seconded by Trustee Gill. All members present voted aye. The motion carried.

Trustee Gill asked if the Town has already paid IMEG the sixty percent engineer drawing fee for the project. Town Manager Winters stated the Town has paid IMEG for their engineering services related to this project.

Police Department Mobile Radio Purchase. Town Manager Winters stated the purchase of new Motorola Mobile Radios was an unforeseen expense. The current police radios will be out of compliance as of June 30, 2024.

Chief Vinelli stated the new FCC guidelines will take effect on June 30, 2024. The department has found new radios that will comply with the new guidelines at a discounted rate.

Mayor Wolfe asked if the new radios will prevent people from scanning the police radios. Chief Vinelli stated the new radios will prevent people from scanning the police radios.

Trustee Leonard asked what the Town will do with the current radios. Chief Vinelli stated they are not upgradable and cannot be reused. Chief Vinelli stated the new radios are good for eight years and have the ability to be transferred into new vehicles.

Town Manager Winters stated in the future the Town will replace the radios one or two at a time to prevent another large purchase.

Trustee Leonard asked why the radios were not at market value. Chief Vinelli stated the radios are refurbished Motorola radios from State Patrol.

A motion was made by Trustee Wirtz to authorize the Town Manager to sign the Sunny Communications Agreement for the purchase of 10 mobile radios for vehicles in the amount of \$21,750.00. The motion was seconded by Trustee Gill. All members present voted aye. The motion carried.

Efficient Meetings and Bob's Rules of Order. Trustee Gill reviewed the training she received at the CML Conference regarding Bob's Rules of Order. Trustee Gill mentioned the benefits of Rules of Order and highlighted the different types of motions that can be made under Bob's Rules of Order. Trustee Gill stated the Town generally follows Bob's Rules of Order and suggested the Board adopt them as their meeting procedures.

Town Manager Winters stated Town Staff is working on revising the Boards Policies and Meetings Procedures Resolution and will bring it back to the Board for their review.

Departmental Reports.

Public Works. Trustee Way suggested that Streets and Grounds become their own department. Town Manager Winters stated this in the works and will be discussed during the 2024 Budget review.

Mayor Wolfe voiced his gratitude to Public Works Director Fouts and Plant Operator Roybal for their hard work on restoring water to the Town and Red Rocks Ranch after the water main line break.

Trustee Wirtz asked if there is a fine for the damages caused to the main waterline. Town Manager Winters stated the Town could write them a violation under the Town Code. Town Manager Winters also stated the Town has referred all the businesses to contact the contractor regarding any losses they may have incurred.

Trustee Leonard stated the Town should document the water main line incident to have on file.

Trustee Leonard asked Town Staff to look into a pothole on Canyon Vista Lane and Highway 8.

Town Attorney Rivera asked the Board for clarification if they would like to issue a violation to Mt. Carbon and the contacting company regarding the water main line break and loss of water. The consensus of the Board was to issue a notice of violation and to charge Mt. Carbon for the loss of water and staff time.

Town Manager. Town Manager Winters stated due to the water main line break the construction of the east water tank has been fast tracked.

Town Manager Winters informed the Board the Town has received the Raw Water Infrastructure response from Mt. Carbon and will be bringing it to the Board in August.

Town Manager Winters stated Town Staff has not received a response from Mt. Carbon on the 7th IGA Amendment.

Town Manager Winters stated the Board of Trustees and Planning Commission retreat will be on, August 17, 2023 at 6:00PM.

Town Attorney. No oral report.

Consent Agenda.

A motion was made by Trustee Way to approve the Consent Agenda for July 5, 2023. The motion was seconded by Trustee Forey. All members present voted aye. The motion carried.

Board Comments.

- Trustee Way voiced concern over the traffic light at Stone Street and Bear Creek Avenue and stated the light cycle is not allowing traffic headed east and west bound through the light.
- Trustee Gill voiced her support for having Streets and Grounds be their own department.

- Trustee Forey asked if the Town can fast track the Safer Main Street project. Trustee Forey also stated the traffic congestion due to the stop light at Stone Street and Bear Creek Avenue is a problem and needs to be addressed. Town Manger Winters and Chief Vinelli stated they are working with CDOT to resolve this issue.
- Mayor Wolfe stated he attended the Citizens Academy where Officer Klinglesmith spoke on Mental Health and voiced his gratitude for the event and Officer Klinglesmith.

Executive Session.

Trustee Way moved to go into executive session for a conference under Town Charter Section 3.4 and C.R.S. § 24-6-402(4)(b) and (e) with the Town Attorney, Town Manager, and appropriate staff to receive legal advice and to instruct negotiators regarding three different subjects: (1) the Mt. Carbon IGA – 7th Amendment and raw water obligations; and (2) the lease and use of Town land for retail marijuana store; and (3) potential annexation; Trustee Way further moved to adjourn the open meeting at the close of the executive session. The motion was seconded by Trustee Leonard; motion approved unanimously.

Adjournment. Mayor Wolfe adjourned the regular Town Board Meeting at 7:50 P.M.



TOWN OF MORRISON



 Chris Wolfe, Mayor

ATTEST:



 Ariana Neverdahl, Town Clerk