

**TOWN OF MORRISON BOARD OF TRUSTEES
MORRISON TOWN HALL, 110 STONE STREET
REGULAR MEETING OF THE BOARD OF TRUSTEES
TUESDAY, JULY 18, 2023
6:00 P.M**

Call to Order. Mayor Wolfe called the Regular Town Board Meeting to order at 6:05 P.M.

Roll Call. Mayor Chris Wolfe, Trustees John Leonard, David Wirtz and Adam Way were present. Trustees Katie Gill, Sean Forey and Paul Sutton were absent. A quorum was established.

Staff Present. Joe Rivera (Town Attorney), Kara Winters (Town Manager), Chief Vinelli (Chief of Police), Ariana Neverdahl (Town Clerk) and Courtney Christensen (Deputy Town Clerk).

Trustee Forey joined the meeting at 6:06PM.

Mayor Wolfe congratulated Town Clerk Neverdahl on graduating from the Colorado Municipal Clerk Association Institute.

Amendments to the Agenda. A motion was made by Trustee Way to modify the agenda to add to the executive session a conference under Charter Section 3.4 and CRS 24-6-402(4)(b) and (e) with the Town Attorney, Town Manager and appropriate staff for legal advice and to instruct negotiators concerning the acquisition of property for public restrooms. The motion was seconded by Trustee Leonard. All members present voted aye. The motion carried.

Public to Address the Board. David Killingsworth, 403 Bear Creek Avenue. Killingsworth stated he would like to see parking available at the west end of Town and suggested the Town look for grant funding to implement additional parking. Killingsworth stated he would like to see more trail heads and trail connections in the Town. Killingsworth suggested the Town create an additional lane at the west entrance of Town. The additional lane could lead straight to the Red Rocks Amphitheatre. Killingsworth stated he was in favor of Streets & Grounds being its own department.

General Business.

Ordinance 535 – LivWell Due Diligence Extension. Town Attorney Rivera reviewed the ordinance with the Board. Town Attorney Rivera stated that due to the previous ruling of the Board LiveWell will pay the Town a Holding Fee in the amount of \$22,500.00. The Holding Fee is due fourteen days after the execution of the fourth amendment to the due diligence period.

A motion was made by Trustee Way to approve Ordinance No. 535, AN ORDINANCE AMENDING ORDINANCE NO. 525, WHICH APPROVED THE LEASE OF THE TOWN-OWNED REAL PROPERTY, TO EXTEND THE LEASE'S DUE DILIGENCE PERIOD TO SEPTEMBER 14, 2023, AND DECLARING AN EMERGENCY. The motion was seconded by Trustee Leonard. All members present voted aye. The motion carried.

2023 Board Goals.

A motion was made by Trustee Wirtz to approve the Town Board Goals for 2023. The motion was seconded by Trustee Way. All members present voted aye. The motion carried.

International Dark Sky Committee Appointment. Town Manager Winters stated the Board previously authorized Sharolyn Anderson to move forward and apply for a Dark Sky Certification for the Town. Part

of the process is to have a designated Dark Sky Committee; Town Attorney Rivera suggested the Board sit as the Dark Sky Committee.

A motion was made by Trustee Way to approve the Board of Trustees as the Dark Sky Committee for the International Dark Sky Certification. The motion was seconded by Trustee Wirtz. All members present voted aye. The motion carried.

Town Manager Winters informed the Board there will be a Dark Sky presentation on August 8, 2023 at 5:30PM.

Budget Calendar – Informational. Town Manager Winters reviewed the Budget schedule with the Board.

Trustee Leonard asked when the discussion of the Morrison Police Department going fulltime will happen. Town Manager Winters stated this will be discussed during the Police Department's budget review. Chief Vinelli will provide the Board with a proposed budget for covering the Town fulltime.

Departmental Reports.

Accounting. Trustee Leonard mentioned the sales tax revenue for the month of April. Town Manager Winters stated the Town received \$90,000.00 from an outside vendor.

Mayor Wolfe mentioned the sales tax revenue is increasing. Town Manager Winters informed the Board that the town receives the sales tax receipts two months behind.

Police. Mayor Wolfe asked Chief Vinelli how Mile High Nationals at Bandimere went over the weekend. Chief Vinelli stated it was a busy weekend, roughly twenty-five thousand spectators passed through Town between Bandimere and the concerts at Red Rocks Amphitheatre.

Trustee Leonard asked what a p1 call is. Chief Vinelli stated that is a priority one call.

Andra Slavsky, 181 Red Rocks Vista Lane. Slavsky approached the Board and asked if the Police Department is patrolling Highway 285. Chief Vinelli stated the Police Department is patrolling along Highway 285 and referenced the number of citations that were written at this location.

Trustee Wirtz asked if one of the speed radar cameras could be placed along Highway 285. Chief Vinelli stated the camera could be placed there but voiced concern over vandalism. Town Manager Winters stated the Town could place a camera along Highway 285 with a vehicle on occasion.

Museum. Mayor Wolfe asked what Museum Director meant by "programs" in his report. Town Manager Winters stated this is the number of groups that have visited the museum and received a tour.

Trustee Way suggested having a FOX31 News come out and do a story on the Museum similar to the story that was recently done on Dinosaur Ridge.

Parking. Trustee Way voiced his gratitude for the parking attendants with Interstate Parking. Trustee Leonard requested that Interstate Parking include last year's revenue on their monthly report.

Mayor Wolfe stated he thought the Town was supposed to be receiving fifty percent of the violation revenue. Town Manager Winters stated she will look into the Town's portion of the violation revenue.

Planning Commission- Minutes, Project Tracker and Morrison Main Street Project. Mayor Wolfe voiced his support for requiring bear proof receptacles in Town. Town Manager Winters stated waste receptacles will be on the Board and Planning Commission retreat agenda.

Town Manager.

- **Streets, Grounds & Buildings Department Discussion.** Town Manager Winters asked the Board for direction on hiring a department head for Streets & Grounds. If the Board would like to include it in the 2024 budget or make an amendment to the 2023 budget and begin the hiring process.

Trustee Leonard asked if the job will be advertised. Town Manager Winters stated the job will be advertised but all current and past employees are eligible to apply.

Mayor Wolfe asked how Public Works Director Fouts felt about hiring a department head for Streets & Grounds. Town Manager Winters stated Public Works Director Fouts was good with the decision and will help with the hiring and training process.

The consensus of the Board was to move forward with hiring a department head for Street & Grounds in the 2023 Budget.

Town Attorney. Town Attorney Rivera stated his firm chose not to respond to the Town's Request for Proposal for a Town Attorney and thanked the Board for the opportunity to serve. Town Attorney Rivera also stated he will help with the transition to a new Town Attorney.

Consent Agenda.

A motion was made by Trustee Way to approve the Consent Agenda for July 18, 2023. The motion was seconded by Trustee Wirtz. All members present voted aye. The motion carried.

Board Comments.

- Trustee Wirtz asked if the Town was under any fire restrictions. Town Manager Winters stated the Town follows Jefferson County's fire protocol and the Town has not been notified of any fire restrictions.
- Trustee Way voiced concern over the traffic at the intersection of Stone Street and Bear Creek Avenue. Chief Vinelli stated the light cycle changes every time a pedestrian hits the walking signal. Chief Vinelli also stated CDOT will not customize the light cycle for the Town. Town Manager Winters stated she requested Sergeant Cline to have CDOT come in monitor the light cycle during peak traffic. Vinelli said he would work with CDOT on the light at Stone Street and the crosswalk light at South Park Avenue.
- Mayor Wolfe referenced the accounts payable check sign up that was provided to the Board and stated that all Board members have been signed up to help sign checks.

Presentations and Hearings.

Hinkle and Company- Audit Presentation.

Hinkle & Company- Timothy Ahopelto- 2022 Audit. Ahopelto reviewed the auditing process and explained the fiscal responsibility of the Board of Trustees. Ahopelto informed the Board that the Town received a clean unmodified audit. Ahopelto also stated the Town did not have any corrected and uncorrected misstatements.

Lorraine Trotter- Professional Management- 2022 Audit. Trotter went through and discussed the Town's financial records for 2022 fiscal year. Trotter stated the Town of Morrison received a clean audit with no material items reported. Trotter highlighted that the Town's finances are heading in a positive direction with a strong cash position. Trotter stated the Town has enough funds in the General Fund to run the Town for two years in the case of an emergency.

Board Discussion. Mayor Wolfe asked what other towns have in their savings. Trotter stated on average other towns have about a years' worth of revenue in savings.

Trustee Leonard asked if the Town has their savings in a high interest earning account. Town Manager Winters stated the Town currently stores its assets in a high interest earning account and currently earns about \$30,000.00 monthly in interest.

Trustee Way asked Trotter if the Town should use the unrestricted funds in the General Fund. Trotter stated the Town has savings to use but does not know if the Town has saved the funds for a specific purpose. Town Manager Winters stated the Town has capital improvement projects it is currently saving for.

Trustee Sutton entered the meeting at 7:47 PM.

Executive Session.

Trustee Way moved to go into executive session for a conference under Town Charter Section 3.4 and C.R.S. § 24-6-402(4)(b) and (e) with the Town Attorney, Town Manager, and appropriate staff to receive legal advice and to instruct negotiators regarding three different subjects: (1) the Mt. Carbon IGA – 7th Amendment and raw water obligations; (2) the lease and use of Town land for a retail marijuana store; and (3) the acquisition of property for public restrooms. I further move to adjourn the open meeting at the close of the executive session. The motion was seconded by Trustee Leonard; motion approved unanimously.


Adjournment. Mayor Wolfe adjourned the regular Town Board Meeting at 8:13 P.M.



TOWN OF MORRISON


Chris Wolfe, Mayor

ATTEST:


Arjana Neverdahl, Town Clerk