

**TOWN OF MORRISON BOARD OF TRUSTEES
MORRISON TOWN HALL, 110 STONE STREET
REGULAR MEETING OF THE BOARD OF TRUSTEES
TUESDAY, JULY 19, 2022
6:00 P.M**

Call to Order. Mayor Wolfe called the Regular Town Board Meeting to order at 6:00 P.M.

Roll Call. Mayor Chris Wolfe, Trustees Sean Forey, David Wirtz and Adam Way were present. Trustees Matt Schweich, Paul Sutton and Katie Gill were absent.

Staff Present. Kara Winters (Town Manager) Joe Rivera (Attorney), Bill Vinelli (Police Chief) and Ariana Neverdahl (Town Clerk)

Public to Address the Board. None.

Presentations and Hearings.

Hinkle & Company- Brian Hughes- 2021 Audit. Timothy Ahopelto reviewed the auditing process and explained the fiscal responsibility of the Board of Trustees. Ahopelto informed the Board the Town's finances were in proper order.

Lorraine Trotter- Professional Management- 2021 Audit. Lorraine Trotter went through and discussed the Town's financial records for fiscal year 2021. Trotter stated the Town of Morrison received a clean audit with no material items reported.

Board Discussion.

Mayor Wolfe asked about where the Town's Funds are currently being stored. Town Manager Winters informed the Board the Town's funds are currently with First Bank. Town Manager Winters told the Board she watched the interest rates between First Bank and ColoTrust when deciding on where to store the Town Funds.

Bear Creek Development Corporation application for Special Review approval to allow Commercial bottling of water at 211 Bear Creek Avenue.

A motion was made by Trustee Wirtz to continue the Public Hearing for the Bear Creek Development Corporation for Special Review approval to allow commercial bottling of water at 211 Bear Creek Avenue to the Regular Town Board Meeting on August 16, 2022. The motion was seconded by Trustee Way. All members present voted aye. The motion carried.

Zoning Tract A Industrial A portion of Parcel A described in Exhibit B of that boundary agreement recorded at reception NO. 2021152090, located in the Northwest quarter of the Northwest quarter of Section 2, Township 5 South, Range 70 West of the Sixth Principal Meridian, Jefferson County, Colorado.

A motion was made by Trustee Way to continue the public hearing for the application of zoning for Tract A Industrial A portion of Parcel A described in Exhibit B of that boundary agreement recorded at reception NO. 2021152090, located in the Northwest quarter of the Northwest quarter of Section 2, Township 5 South, Range 70 West of the Sixth Principal Meridian, Jefferson County,

Colorado, to 6:00 pm on August 16, 2022. The motion was seconded by Trustee Wirtz. All members present voted aye. The motion carried.

Consideration of Annexation Ordinance annexing real property which is proposed to become Town-owned land, located adjacent to the existing town water treatment plant, known as Tract A Industrial A portion of Parcel A described in Exhibit B of that boundary agreement recorded at reception NO. 2021152090, located in the Northwest quarter of the Northwest quarter of Section 2, Township 5 South, Range 70 West of the Sixth Principal Meridian, Jefferson County, Colorado.

A motion was made Trustee Way to continue the public hearing for consideration of Annexation Ordinance annexing real property which is proposed to become Town-owned land, located adjacent to the existing Town water treatment plant, known as Tract A Industrial A portion of Parcel A described in Exhibit B of that boundary agreement recorded at reception NO. 2021152090, located in the Northwest quarter of the Northwest quarter of Section 2, Township 5 South, Range 70 West of the Sixth Principal Meridian, Jefferson County, Colorado to 6:00 pm on August 16, 2022. The motion was seconded by Trustee Wirtz. All members present voted aye. The motion carried.

General Business.

Xcel Payments by Electronic Funds Transfer. Town Manager Winters informed the Town Board that Town Staff has had trouble with Xcel crediting improper accounts from our payments and being charged late fees. Town Manager Winters informed the Board Town Staff would like to amend the Financial Policies to pay Xcel Energy by EFT, the payments would still be included in the bi-weekly voucher reports for Board approval.

A motion was made by Trustee Wirtz to authorize amending the Financial Policies to allow expenses for Xcel Energy to be paid in the form of Electronic Funds Transfer. The motion was seconded by Trustee Way. All members present voted aye. The motion carried.

Discussion Regarding Retail Marijuana Store on Town Owned Site North of the Wastewater Treatment Plant. Town Manager Winters informed the Board Town Staff staked the property for Members of the Board to look at. Town Manager Winters told the Board the property would be accessed through the wastewater plant or the Town could approach the County for an easement agreement to access the property.

Trustee Forey stated if the access was through the wastewater plant the Town would need to install a fence around the plant.

Mayor Wolfe mentioned it felt odd to have the access be though the Towns wastewater plant. Town Manager Winters informed the Board the Town would need to increase security at the plant.

Town Manager Winters mentioned to the Board that the wastewater plant will be expanded and she would look into if there was room to put a road through it.

The consensus of the Board was to add the discussion of a retail marijuana store on Town owned property north of the wastewater treatment plant to the Board Retreat Agenda.

Change Part-Time Employee in Museum to Full-Time.

A motion was made by Trustee Wirtz to elevate part-time employee Sarah Miller to full-time status

with the Morrison Natural History Museum. The motion was seconded by Trustee Way. All members present voted aye. The motion carried.

Set Date for Meet the Police Department Picnic. Town Manager Winters informed the Board that Trustee Gill and Sergeant Sweeney wanted to schedule a Meet the Police Summer Picnic.

The consensus of the Board was to have the Meet the Police Picnic in the evening of Friday September 9, 2022.

Budget Calendar. Town Manager Winters informed the Board the Budget Calendar will be included in the next packet for the Board to review.

Departmental Reports.

Accounting. Town Manager Winters informed the Board that Town Accountant Trotter is aware of the issue with the Town collecting Sales Tax from outside vendors and stated she continues to email the State regarding the issue.

Court. No oral report.

Museum. No oral report.

Town Manager. Town Manager Winters informed the Board Jefferson County approved the Towns Minor Adjustment application for the Water Treatment Plant Property.

Town Manager Winters informed the Board the Town has reached an agreement on the Denver IGA with Denver Mountain Parks.

Town Manager Winters informed the Board she was asked by a Town resident if the Board would consider painting the utility box on Stone Street and Bear Creek Avenue. The Town Board directed Town Staff to receive quotes from local artist to review at a later date.

Trustee Forey asked about the working hours of Town Staff. Town Manager Winters informed the Board the Town Administrator office is currently short staffed and does close if someone is in a meeting. Town Manager Winters recommended that people call to set an appointment with staff.

Town Attorney. No oral report.

Consent Agenda.

A motion was made by Trustee Way to approve the Consent Agenda for June 7, 2022. The motion was seconded by Trustee Wirtz. All members present voted aye. The motion carried.

Board Comments. No oral report.

Adjournment. Mayor Wolfe adjourned the regular Town Board Meeting at 7:17 P.M.



Chris Wolfe
Chris Wolfe, Mayor

ATTEST:

Ariana Neverdahl
Ariana Neverdahl, Town Clerk