

**TOWN OF MORRISON BOARD OF TRUSTEES  
MORRISON TOWN HALL, 110 STONE STREET  
REGULAR MEETING OF THE BOARD OF TRUSTEES  
TUESDAY, SEPTEMBER 19, 2023  
6:00 P.M**

**Call to Order.** Mayor Wolfe called the Regular Town Board Meeting to order at 5:59 P.M.

**Roll Call.** Mayor Chris Wolfe, Trustees Katie Gill, Sean Forey, David Wirtz, John Leonard, Paul Sutton, and Adam Way were present. A quorum was established.

**Staff Present.** Austin Flanagan (Town Attorney), Kara Winters (Town Manager), Chief Vinelli (Chief of Police), and Courtney Christensen (Deputy Town Clerk).

**Amendments to the Agenda.** Trustee Sutton added electronic access to Regular Town Meetings' to the Agenda under General Business. Town Manager Winters added a work session for the Police Department's 2024 Budget under General Business.

**Presentations and Hearings.** None.

**General Business.**

**Ordinance NO. 538-Sales Tax Incentive Program.** Town Attorney Flanagan reviewed Ordinance 538 with the Board.

Trustee Sutton asked if the Town has done a sales tax incentive program in the past. Town Attorney Flanagan stated the Town does not currently have legislative authority for a sales tax program but Ordinance 538 would put that in place.

Trustee Gill asked about the definitions regarding enhanced sales tax and how that will be determined for businesses expanding or new businesses. Town Attorney Flanagan stated this usually comes in terms of pro forma.

**A motion was made by Trustee Gill to adopt Ordinance 538 - AN ORDINANCE AMENDING TITLE 3 OF THE TOWN OF MORRISON MUNICIPAL CODE BY THE ADDITION OF A NEW CHAPTER 8 TO ESTABLISH AN ENHANCED SALES TAX INCENTIVE PROGRAM. The motion was seconded by Trustee Way. All members present voted aye. The motion carried.**

**Compensation Study- Graves Consulting.** Town Manager Winters reviewed the proposed compensation study with the Board and stated Graves Consulting was recommended by other municipalities.

Trustee Gill asked why the Town is not part of Employer's Counsel. Town Attorney Flanagan stated that his law firm provides the same services as Employer's Counsel as Graves Consulting.

Trustee Wirtz asked how often the Town will need a compensation study. Town Manager Winters stated it will not be needed yearly but the Town has not done a study since mid-90's. The Town may conduct a wage study every 3 years at most.

**A motion was made by Trustee Way to approve the proposed Compensation Study with the Pay Equity Analysis and authorize the Town Manager to execute the agreement with Graves Consulting in the amount of \$10,950.00. The motion was seconded by Trustee Sutton. All member presented vote aye. The motion carried.**

**Town Survey Questions.** Town Manager Winters advised the Board that Town Clerk Neverdahl made changes to last year's survey and is asking for feedback from the Board.

Trustee Sutton suggested adding a question regarding the community's input on the Marijuana dispensary;

Trustee Leonard suggested adding a question about full time coverage from Police Department;

Trustee Sutton suggested adding a question about Museum being free to residents. Town Manager Winters suggested adding this to the Hogback newsletter.

Trustee Gill suggested rewording question two on the Business Survey.

Town Manager Winters advised the Board the survey will go out in October.

**A motion was made by Trustee Way to approve the resident and business surveys and direct staff to do an anonymous survey through SurveyMonkey with suggested changes. The motion was seconded by Trustee Forey. All members present voted aye. The motion carried.**

#### **2024 Draft Budget.**

**Administration.** Town Manager Winters stated the only changes to the Administrative Budget are to staffing percentages because staff now spends increased time on utilities. Town Manager Winters advised the Board that there will be a budget amendment if the Town makes any changes to compensation for 2024.

**Board of Trustees.** No changes.

**Building Inspection.** Town Manager Winters stated most expenses are passthrough and there will be minor changes to the budget.

**Election.** Town Manager Winters advised the Board that the Town will budget for elections in the future. Trustee Gill stated there will be an election in November of 2024. Trustee Sutton relayed that the election will be coordinated with Jefferson County.

**Planning and Zoning.** Town Manager Winters stated that the Planning and Zoning budget is hard to predict and expenses are related to development projects, that the Town gets reimbursed for. The budget will likely stay the same.

**Museum.** Town Manager Winters stated the Museum Director applied for the SCFD grant but received less than expected.

Trustee Sutton asked where the Museum digs are located and if the digs are advertised in the Hogback Newsletter. Town Manager stated majority of digs are in Wyoming and the digs are advertised in the Hogback Newsletter.

Mayor Wolfe asked why the Museum grant was less. Town Manager stated the grant amount is in line with what the Town has received in the past.

#### **Electronic access to Regular Town Meeting Meetings.**

Trustee Sutton stated other municipalities put the recordings of their Town meetings on Youtube or Town website and suggested The Town do so too.

Trustee Wirtz stated this may increase community involvement.

Town Manager Winters suggested the Town can set up a shared file where the Board has access to recordings. The Board was in agreement with the Town Managers suggestion.

**Work Session Police Department's 2024 Budget.** Town Manager stated she will put the Police Department's budget on the agenda for October 3, 2023 for a work session.

Trustee Leonard would like to push the work session back and suggested putting together a sub-committee to review the budget. Trustee Leonard would like to spend time on this budget.

Trustee Leonard thinks a work session would go good with Town Manager Winters and Police Chief Vinelli to understand what the Board is requesting.

Town Manager Winters suggested a work session and understands the Board has asked for information regarding the Police Department working 24/7.

Trustee Forey agrees with talking about the budget beforehand to give direction and agreed with Trustee Leonard's suggestion of a sub-committee.

Trustee Sutton would like all Board members to participate not just select members of a sub-committee.

Mayor Wolfe suggested multiple work sessions if Board agrees and believes that will prepare everyone for the work session on October 3 and 17. Trustee Forey would like to give feedback to the Chief before the work session.

Police Chief Vinelli stated he would like feedback and an idea of what Board is requesting.

Trustee Sutton asked if the work session will be open to the public. Town Manager Winters stated the work session will be open to the public.

A work session is scheduled for October 3, 2023.

### **Departmental Reports.**

#### **Accounting.**

Trustee Gill asked why the Museum got a grant but it is not showing up as on the accounting report. Town Manager Winters advised the grant has not come in yet but the Town is expecting it in October.

Trustee Wirtz asked why LivWell reflects as unearned income in the accounting report. Town Manager Winters stated the Town did not budget for the lease amount in the 2023 Budget.

#### **Court.**

Town Manager Winters advised the Board that there is an additional trial this month.

#### **Police Department.**

Trustee Gill is glad to see noise data on Police Department's report and advised that she has done research on high decibels and believes it is a problem in the Town.

Trustee Way suggested the Town run a PR program to better inform the public about noise pollution.

Trustee Leonard asked Police Chief Vinelli about the four thefts in Town. Per Chief, it is on increase and advised cases have doubled since he has been Chief and ensured that the Police Department is more active.

Trustee Leonard would like to educate others in the community about thefts and notify residents. Town Manager Winters mentioned updates are posted on the Police Department's Twitter page but is open to suggestions on other forms of communication. Police Chief Vinelli stated he would like all communication from the Police Department to the community to remain through the Police Department's Official Twitter page.

Trustee Gill asked if the noise ordinance can be enforced for cars and motorcycles with illegal equipment. Chief of Police stated they write tickets for defective equipment and that violating the noise ordinance is an automatic summons.

Police Chief Vinelli stated he is empathetic to this issue but cannot get out there when its prevalent with weekend traffic. Town Manager Winters stated she understands it is hard to enforce noise ordinance but if an officer was out patrolling it should be a deterrent.

Trustee Gill asked about the three new police officers. Police Chief Vinelli informed the Board about the new police department hires.

**Museum.** No oral report.

#### **Planning Commission Minutes.**

Trustee Gill asked about adding a new traffic lane from Phillips 66 to Mt. Vernon. Town Manager Winters stated this is a recommendation in the Comprehensive Plan from the Planning Commission

#### **Town Manager.**

Town Manager Winters stated that her and Public Works Director Fouts met with Colorado Water Loss Initiative ("CWLI") and that audit is complete. Town Manager Winters advised they went through audit and Town is in the 90<sup>th</sup> percentile for water providers for water loss. Town Manager Winters advised they are waiting to be informed of next steps and that the meeting was very informative. Trustee Gill is happy the meeting happened and stated the Town could now receive a grant. Trustee Leonard and Way would like to identify where the leaks are coming from.

Trustee Sutton asked if water loss changes the number of taps the Town has. Town Manager Winters stated it changes the amount of taps the Town can serve from the water treatment plant but will not change the total EQRs based on water rights.

Trustee Wirtz voiced concern over Red Rocks Amphitheatre using 60% more water than was originally approved. Town Manager Winters stated if the Town can have a discussion with Red Rocks Amphitheatre if the Board would like. Town Manager Winters also stated when Town Staff looked at the data from Red Rocks Amphitheatre It does not appear that the water loss is coming from the Amphitheatre.

**Town Attorney.** No oral report.

#### **Consent Agenda.**

**A motion was made by Trustee Way to approve the Consent Agenda for September 19, 2023. The**

**motion was seconded by Trustee Forey. All members present voted aye. The motion carried.**

**Board Comments.**

- Trustee Gill voiced disappointment that the will of the community was undermined by the failure to have a community meeting after receiving an application after months of executive sessions on a specific topic. Trustee Gill feels this was an inadvertent error from the previous Town Attorney and due to this error, the community's trust has been betrayed. Trustee Gill mentioned she is relieved the Board can go to the Planning Commission and encourage people to attend.
- Trustee Sutton also voiced disappointment that there will not be a community meeting taking place and feels he is gagged by not being able to speak about what is proposed.
- Trustee Sutton commented on the new South Park property and stated he enjoys the beautiful property.
- Trustee Leonard liked the new rules of procedure for Board and thinks it makes meetings more efficient. Trustee Leonard thanked Town Attorney Flanagan for his work on this project.
- Trustee Forey voiced gratitude for the discussion on rules of procedure.
- Trustee Wirtz mentioned the banner for the Red Rocks Cycling Club and asked if it was permitted.
- Trustee Sutton suggested a "night out at the museum."
- Trustee Wirtz liked Trustee Sutton's suggestion about "night out at the museum."
- Trustee Wirtz expressed annoyance at air brakes from trucks going by and has noticed constant helicopters and fighter jets lately.
- Trustee Wirtz stated open space is being compromised by professional photographers using space on trails and destroying park. Trustee Wirtz suggested creating a designated location for photographers, and asked if Jefferson County would handle this.
- Trustee Wirtz voiced disappointment that there was no community meeting prior to an application being submitted and voiced frustration over the loophole in the ordinance.

**Executive Session.**

**Trustee Sutton moved to go into executive session for a conference under Town Charter Section 3.4 and C.R.S. § 24-6-402(4) (e) (I) with the Town Attorney, Town Manager, and appropriate staff to receive legal advice and to instruct negotiators regarding three different subjects: (1) the lease and use of Town owned property; (2) Xcel Lighting on C470; and (3) sales tax sharing agreement. The motion was seconded by Trustee Leonard; the motion was approved unanimously.**

**Adjournment.** Mayor Wolfe adjourned the regular Town Board Meeting at 7:50 P.M.



TOWN OF MORRISON

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Chris Wolfe, Mayor

ATTEST:

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Courtney Christensen, Deputy Town Clerk